

# Ascension Lutheran Church – Council Meeting Minutes

Littleton, Colorado

Tuesday, March 24, 2020

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## ***Virtual Meeting via Email***

### **In attendance:**

**Council Members:** Linda Achziger, Collin Brinkman, Allen Brookshire, Connie Fringer, Norm Fringer, Sherry Hitztaler, Roger Koester, Pastor John Larson, Don Loptien, Joyce Lord, Tim McClaren, Carol Stamp, Brian Wilson, and Marion Wilson.

**Call to Order:** In light of the continued unprecedented circumstances with the Coronavirus (COVID-19) pandemic and the governmental requirement for social distancing to prevent the spread of the virus, a special virtual Council meeting was called in the following manner. At 9:34 a.m., President Arvin Michel sent the following e-mail to members of Ascension Council:

*"Dear Council,*

*The Board of Trustees has an action item that needs to be passed for some necessary water system work to be done. The details from Roger Koester are presented below. Please respond to me that you are in favor of having such a meeting, and when I receive a quorum response, I'll call the meeting to order and present the specific motion. Hopefully that can happen by this afternoon. Call me or e-mail me if you have any questions."*

The message from Trustee Roger Koester is as follows:

*"Per Denver Water, Ascension Lutheran is required to install anti-backflow valves on the line into the old boiler room and one on our sprinkler system. We currently have this valve on the sprinkler system but it is underground which is unacceptable to Denver Water.*

*We need an authorization to spend \$1,125 for the anti-backflow valve in the old boiler room and \$3,200 to place an above ground anti-backflow valve for the sprinkler system. We have a bid for each of these items of work from Tim's Sprinklers. We have solicited a bid from America Backflow who inspected the site but has not submitted a bid and has not responded to phone calls and emails. Larry Boeding has used America Backflow for a similar sprinkler system at a cost of \$5,000. We propose to charge this work against the capital expenditures account.*

*We propose to proceed with the work using Tim's Sprinklers. Tim Frohm is available to do this work in the first week of April. For the boiler room installation he will need about a day and will need to shut off the water to the Boys and Girls Restrooms and the boiler for the base board heat in the West Wing. If EDP restarts by then he will need to do it on a Tuesday or Thursday. The outdoor work would also be finished before the normal sprinkler season starts."*

Council members in favor of holding the virtual meeting are listed above under the title "*In attendance*". Since a quorum of 10 Council members was reached, President Arvin Michel called the virtual meeting to order at 11:41 a.m. by e-mail.

## **New Business**

### *Installation of Anti-backflow Valves – Roger Koester*

- Trustee Roger Koester presented the following motion:  
*"I make a **motion** to authorize the Trustees to spend an amount not to exceed \$5,000 for the installation of anti-backflow valves for the water line into the old boiler room and for sprinkler system. This work has been required by our service provider, Denver Water. The cost is to be assigned to Capital Expenditures."*  
Allen Brookshire seconded the motion.

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As there was no further discussion, President Arvin Michel requested “Yes” or “No” votes to the motion. A “Yes” vote was received from Linda Achziger, Collin Brinkman, Allen Brookshire, Connie Fringer, Norm Fringer, Sherry Hitztaler, Roger Koester, Pastor John Larson, Joyce Lord, Tim McClaren, Arvin Michel, and Carol Stamp. There were no votes against the motion. With the meeting concluded at 4:50 p.m. and having received more than a majority affirmative vote, the **motion was approved**.

## Adjournment

- Having completed the business at hand, President Arvin Michel declared the virtual meeting adjourned by e-mail at 4:50 p.m.

---Respectfully Submitted by Tim McClaren, Secretary